DATE

NOTICE: RETURN OF SERVICE

TO:	FROM:

We are submitting this notice to verify our rejection of the following order:

P.O. #	INVOICE #	
PACKING SLIP #	BILL OF LADING #	

We are hereby RETURNING the above goods on account of defects in the goods stated as follows:

REF#	QTY	DESCRIPTION OF ITEM	DESCRIPTION OF DAMAGE	PRICE	CREDIT DUE
TOTAL CREDIT DUE					\$

Credit for the goods returned is hereby claimed and demanded. Such claim does not limit our rights to further credits or damages in the event that additional credits or damages are discovered to be due or additional returns are made. Settlement with or release to you does not waive any rights against any other party. All rights are reserved cumulatively and not exclusively. Nothing contained herein shall alter any other documentation issued by us, unless specifically so stated.

This notice is made under the [CODE] (if applicable) and all other applicable laws.

RETURNING PARTY

By: _

Authorized Signature